

**2004-2005 Preservation Department Annual Report
APPENDIX I: Statistics**

ACTIVITY	2000	2001	2002	2003	2004	2005
<i>Damaged book evaluation</i>						
TOTAL EVALUATED					3,573 vols/9 mos.	4,284 vols.
Returned to shelf					429 vols.	571 vols.
Re-bound			(NA)		1,929 vols.	2,253 vols.
Repaired					715 vols.	901 vols.
To brittle books					500 vols.	465 vols.
<i>Brittle Books</i>						
Identified				411	500+ vols.	459 vols.
Searched			475	119	450 titles (apprx.)	545 titles
Reviewed			1,160	402	340 vols.	982 vols.
Replacements ordered				50 (apprx.)	40 (approx.)	121
<i>Commercial Binding</i>						
VOLUMES BOUND	24,890	29,635	32,020	33,260	31,090 vols.	26,924 vols.
Monographs	16,724	21,286	22,333	20,451	19,076 vols.	19,358 vols.
Periodicals	8,166	8,349	9,391	12,809	12,014 vols.	7,566 vols.
<i>Mass Deacidification</i>						
ITEMS DEACIDIFIED	5,130	5,979	5,224	6,781	7,000 items	6,316 items
<i>Conservation Treatments</i>						
Minor Treatments	9,411	7,612	5,991	7,692	7,155 items*	4,177
Major Treatments	278	128	294	239	77 items	483
<i>Reformatting</i>						
Film	112	201	468	219	100 vols.	230 vols.
Hardcopy replacement	111	407	275	228	555 vols.	275 vols.
Digital conversion	49,320	0	5,223	30	298 images/pgs	17,250 (100 vols.)
OCR (outsourced)	0	0	0	54,223	0 pages	0
OCR w/page level mark-up	0	0	0	54,223	707 pages	0
				-344	(2 vols.)	0
Mark-up				2,300	0 pages	0
				-3	(0) vols.	0

*1,374 of these minor repairs contributed by Music Library